

**PROPOSED CHANGE TO ARTICLE III, SECTION 1, SUB PARAG  
G(3)(b), (LINE 6 FROM THE BOTTOM OF THE PARAGRAPH)**

**g. Executive Director.**

- (1) DUTIES:** The Executive Director is responsible for handling the day-to-day operations of the Virginia National Guard Association, and other duties assigned by the current President, and responsibilities stated in the contract and SOP. The Executive Director will be a voting member of the Executive Council (see Eligibility below).
- (2) CONTRACT:** Upon appointment the Executive Director shall execute a contract with the Executive Council, which will specify the term of his/her appointment and duties. The normal contract for the Executive Director will be for a term of Three Years. The contract will be signed by both the current President and the Executive Director. A copy of the contract will be maintained in the VNGA files and available to Executive Council members upon request.
- (3) APPOINTMENT/REMOVAL PROCEDURE:**
  - (a)** The Executive Director shall be appointed or removed by a majority vote of the Executive Council at a duly convened meeting of the Executive Council. Neither the appointment nor the removal can be voted on at an Emergency Council Meeting.
  - (b)** In the event of a change of Executive Director (resignation, removal, etc) the current President will appoint a nomination committee to review resumes and interview interested candidates; and provide a prioritized Order of Merit List of all candidates considered to the Executive council at the next duly convened Executive Council Meeting following the “cut-off” date for applications. The nomination committee will consist, at a minimum of three persons to include the most recent Past President available who will also be the Chairperson, one Company Grade Officer, and one former Executive Director if available (if not available another Past President). All members of the committee must be current Executive Council representatives of VNGA. The President will ensure the “vacancy of Executive Director” requesting interested candidates to apply, is posted on the VNGA Web Site for a period of not less than ~~sixty (60)~~ thirty (30) days prior to the established “cut-off date” for applications. The announcement will include a job description, eligibility criteria, and “cut-off” date for applications to be received by the Nominating Committee. The Nominating Committee is encouraged to solicit applications for the vacant position.